

FAMILY ♦ ADVOCACY ♦ PROGRAM

Key Responsibilities of the Commanding Officer

- ♦ **Ensure that continuous efforts** to reduce child and spouse abuse are being actively pursued at every level of command.
- ♦ **Ensure all command members** receive regular and ongoing FAP training.
- ♦ **Designate an officer or senior enlisted member** to serve as unit point of contact (POC) to coordinate with FAP and monitor status of cases.
- ♦ **Ensure that all allegations** of child and spouse abuse brought to the attention of the command are reported to FAP.
- ♦ **Take action to ensure the safety** of all family members. Options may include issuing a Military Protective Order.
- ♦ **Hold service members accountable** for abusive behavior by directing them to participate in a FAP-sponsored rehabilitation program and/or by taking disciplinary/administrative actions.
- ♦ **Ensure pre-Case Review Committee (CRC) notification** is provided to the service member. Also ensure that a command representative attends CRC, whenever possible, and that CRC results are provided to the service member and family members.
- ♦ **Take disciplinary/administrative action** if the service member repeats the offense, fails to cooperate, or fails to satisfactorily complete the rehabilitation program.
- ♦ **Submit information packet** to NAVPERSCOM in child sexual abuse cases.

Recommended Role of the Command Point of Contact

- ♦ **Coordinate command FAP prevention efforts.** Ensure the command's position in family maltreatment is known by all service members. Make referrals for prevention services (including educational and/or counseling programs). Schedule education/awareness and skill-building programs for all service members on a regular and ongoing basis.
- ♦ **Receive notifications from FAP** regarding alleged incidents. Make reports to FAP.
- ♦ **Coordinate with FAP** by scheduling FAP appointments for service members. Provide all pertinent information to FAP. Attend CRC meetings and ensure that pre-CRC and post-CRC notifications are made.
- ♦ **Keep chain of command informed** on cases.
- ♦ **Monitor service member's compliance** by periodically verifying with the service member that he/she is attending all mandated rehabilitation programs and is having progress reports submitted to FAP. Advise FAP of noncompliance or other concerns.
- ♦ **Document command actions** in FAP cases.
- ♦ **Attend FAP Training** at time of appointment and on a regular and ongoing basis.